

**City of Woodburn**  
**Recreation and Park Board - Minutes**  
**Woodburn City Hall/Virtual (Hybrid)**  
**February 14, 2023 6:00pm**

Virtual Meeting: <https://meet.goto.com/643652381>



1. **CALL TO ORDER**

2. **ROLL CALL**

Position I	Ricardo Rodrigues, Board Secretary (12/26) - Absent
Position II	Caitlyn Spencer Member (8/23) - Present
Position III	Kasi Pankey, Member (12/26) – Present
Position IV	Beronica Rios (12/23) - Present
Position V	Richard Irish (12/26) - Present
Position VI	Ayanna Zamora, Member (12/24) – Absent (stepped down)
Position VII	David Piper, Board Chair (12/24) - Present

3. **APPROVAL OF MINUTES**

*Recommended Action:*

- January Meeting Minutes - Approval
  - i. Motion: Kasi Pankey
  - ii. Second: Beronica

4. **BUSINESS FROM THE AUDIENCE**

This portion of the agenda allows the public to introduce items for Board consideration not already scheduled on the agenda.

5. **NEW BUSINESS**

- a. **Park Master Plan (Conservation Technix)**
  - **Community Survey to be share with R&P Board for review.**

6. **OLD BUSINESS**

- a. **Senior Estates Dog Park Location (Update)**
  - **Adding asphalt walkway to connect dog park to current asphalt trail.**
- b. **Legion Park Turf Field (Update)**
  - **Finalizing punchlist items with Hellas**
  - **Parking lot to go to bid in March and court surfacing still pending for better weather.**
- c. **Museum and Bungalow Theatre (Update)**
  - **Grand opening and Chamber Greeters events very successful.**
  - **Upcoming event with Boys and Girls Club**
  - **Reaching out to other user groups**

d. **Park Naming and Signage (Update)**

- **Building park signage update into FY 23-24 budget, pending approval.**

7. **DIVISION REPORTS FROM DEPARTMENT**

a. **Aquatics**

- After a busy fall with large numbers of youth joining our programs, we are teaching swimming lessons and hosting fitness programs six days a week.
- We are busy recruiting and training new staff. I have interviewed four candidates in January; three are moving on to take the lifeguard class. The last class was February 10-12.
- We are focusing on fitness each month this fall. January's was focus is the therapeutic rec programs. February will continue with all adult fitness programs.
- We have been researching the cost of admission and classes at the aquatics center. I have submitted a proposed change in drop-in fees. With the cost of labor and materials increasing, I asked for an approximately 10% increase for city residents. It is not exactly equal, some prices are adjusted to meet other goals.
- We are maintaining our outreach to people who have a senior fitness program (Silver & Fit, etc). Currently we have 292 people active in the program. This is about 10% more than last year.
- The youth swim team is continuing to gain skills, but the numbers have not increased. The high-school programs are in their last week.
- In addition, we are planning our schedule of events.
  - A. The Underwater Egg Hunt: Saturday April 8, 2023.
  - B. Spring Break Swimming Lessons: 3/27-3/31

b. **Recreation**

- Babysitter Trainning
  - A. 9 students certified
- YMCA Winter Youth Basketball
  - A. 187 participants
- YMCA Spring programs open for registration.
- YMCA working on summer programing currently
- Upcoming REC Adult Trip to Oregon City Museums – Full
- Planning Spring Adult REC Trips
- YALP Playground Equipment ( Legion Park)
  - A. January usage 109.5 Hours and 33,314 calories burned
- Summer event planning in progress

c. **Parks & Facilities**

- Updating garbage cans built into FY 23-24 Budget, pending approval.
- Fiesta Mexicana Recognition Plaque in process with Lidia Salinis for approval
- Walking bridges have new treads to prevent slipping
- Boones Crossing park planning underway
- Dove Landing Park development with developer underway.
- Baseball fields in process of getting gophers and moles removed.
- Tobacco Prevention Grant from Marion County soon to start pending City Council Approval

8. **FUTURE BOARD BUSINESS**

- a. **Next Meeting: March 14, 2023 – Woodburn Museum and Bungalow Theatre**

9. **BOARD COMMENTS**

10. **ADJOURNMENT**

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